

## Introduction

During 2007–2008, ACT will again make available ACT® test fee waivers for economically disadvantaged high school juniors or seniors. Funds are limited however, and once they have been exhausted, requests for waivers will be denied. Schools are therefore encouraged to seek alternate funding sources within the community.

**Fee waivers will cover the registration fee for either the ACT (No Writing) or the ACT Plus Writing. Students must indicate which test option they wish to take when they register.**

**As of 2007–2008, students can register with a waiver on the Web or by mail.**

In order to serve as many economically disadvantaged students as possible, only students who meet the eligibility requirements outlined in this brochure may apply for a waiver from ACT.

## Fee Waiver Guidelines

**Fee waivers cover the cost of registration, including one report to the high school (if the student authorizes reporting) and up to four college choices (if valid codes are provided at the time of registration).**

**Waivers may NOT be used to pay for any of the following:**

- Late registration fee
- Additional college code choices
- Other services or products
- Test date or test center change fee
- Standby testing fee
- Residual (on-campus) testing

No refunds can be made to students who have paid their test fee, even though they would have been eligible for a waiver.

## Eligibility Requirements

Students must meet ALL THREE of the following eligibility requirements.

**1. Economic Need.** Students must meet one or more of the following indicators of need:

- Student's family receives public assistance.
- Student is a ward of the state.
- Student resides in a foster home.
- Student participates in the free or reduced-price lunch program at school.
- Student participates in a federally funded TRIO program such as Upward Bound.
- Student's total family income is at or below the following maximum amounts established by the Bureau of Labor Statistics Low Standard Budget for 2007:

No. in Family	2007 Total Income Before Taxes
1	\$ 11,500
2	18,800
3	25,800
4	31,900
5	37,600
6	44,000
over 6	44,000 plus \$3,400 for each additional family member

**2. Grade Level.** Fee waivers are available ONLY to students currently enrolled in high school as juniors or seniors.

**3. Usage Restriction.** To ensure that limited funds reach as many eligible students as possible, students may use a maximum of TWO fee waivers total. Due to processing costs, the waiver is used once the student registers, even if the student does not test on the test date requested.

## Procedures

Requests must be submitted on an official ACT request form for the current testing year. Photocopied forms, obsolete forms, altered forms, or requests on letterhead will NOT be accepted.

Each request is valid only if it is properly completed and personally signed by both the student and school/agency official. In addition, each waiver has a **serial number** printed in the upper right corner.

- **If registering on the Web,** the student must enter the serial number of the waiver on the payment screen and return the completed and signed waiver to the address on the form.
- **If registering by mail,** the student must enter the serial number of the waiver in Block W of the registration folder and return the completed and signed waiver **with** the completed registration folder. Follow the instructions in *Registering for the ACT*.
- **If requesting Special Testing,** the completed and signed waiver must be submitted with the request in lieu of payment.