

ASTEC CHARTER HIGH SCHOOL ONLINE

Frequently Asked Questions

1. Is virtual or on-line school for everybody?

NO. Just as traditional school is not the best placement for everyone, neither is virtual school. A successful virtual student is one who is strongly motivated, self-disciplined, has parental oversight and has a history of good academic performance. To help ensure success as a virtual student, the guidelines for enrollment include having scored satisfactory or above on all End-of-Instruction tests (EOI's) taken and at least a 2.0 grade point average.

2. Is ASTEC Charter High School Accredited?

YES. ASTEC is a public school and is accredited through the Oklahoma State Department of Education. A student who graduates from ASTEC is viewed by universities just as any other high school graduate in the state.

3. Will I need to get a transfer?

YES. A request for transfer form will be included in your enrollment packet. An open transfer form must be completed and personally taken to the Oklahoma City Schools', Student Services Office at 900 N. Klein, Oklahoma City, Oklahoma by April 1st and an emergency transfer form must be taken there by August 31st.

4. Are there deadlines for enrollment?

YES. All enrollment papers and forms must be received no later than August 31st.

5. Can I change classes?

You can change classes. However, the courses you are enrolled in are chosen to ensure that you meet the graduation

requirements of ASTEC Charter School and the State of Oklahoma. If you still want to change classes it must be requested within one week after classes begin.

6. What if I find that virtual school is not for me?

If you find that virtual school is not the best placement for you, and you are under the age of 18 you must have a parent or guardian submit a written request to the academic counselor. The written request must include the following:

Student's Name
Parent Name
Reason for drop request

Drop requests will not be approved after 21 days from the time course work was started. And there is a \$50, per class, administrative charge for dropping out or for not meeting the established standards for attendance and achievement.

7. What are the graduation requirements for ASTEC Charter High School?

See attached graduation requirements.

8. Am I required to take a “college track” curriculum?

NO. However, a parent or guardian must sign an opt out letter (listed in the enrollment forms section).

9. How many classes will I be taking?

You will be enrolled in five on-line classes per semester and one Independent Elective Study (ISE) per semester. At this pace you will earn 6 units of credit per year to reach the required 23 units of credit to graduate.

10. How long do I have to complete my classes?

Your classes must be completed in the same timeframe as our traditional students. You need to follow the pace listed in the table below. It is recommended that you work on only three courses the first 9 weeks and three courses the second 9 weeks. However, if you are highly disciplined you can work on six courses but the pace below must be maintained.

11. What must I do to maintain my eligibility in the program?

A fulltime student must successfully complete 9 out of 10 courses in a two-semester period and maintain a GPA of at least a 2.0 to maintain eligibility to participate in the program. Failure to do so will result in an immediate revocation of the transfer and the student will be dropped from the program to immediately return their home district.

Students must meet the following benchmarks in order to remain qualified for the Virtual Program.

Week #	Course work to be completed		
	1st - 3 courses	2nd – 3 courses	All 6 courses
4th	50%		25%
9th	100%		50%
13th		50%	75%
18th		100%	100%

12. How are absences calculated?

If a student fails to reach the benchmarks, he/she will receive an absence of ¼ (one quarter) of a day’s absence for each day he/she does not meet the benchmark. The student may have no more than 12 days of absences in a semester to receive credit for a completed course. This is in compliance with the 90% attendance requirement by the State. Lack of attendance will be reported to the District Attorney of the county in which the student resides as required by Oklahoma law.

13. What about con-current enrollment and/or going to vo-tech?

While attending virtual school you may also attend vo-tech and/or college if you meet the requirements they set forth. Have the college or vo-tech send your grades to: ASTEC Charter High School, Attention: Linda Marshall. These classes will be counted toward graduation.

14. What if I fail my virtual school class or classes?

If you fail on-line classes, ASTEC will not pay for you to retake these classes. You may need to take summer school or alternative school in your district or check about paying to retake the class or classes. If you fail all your on-line classes or your grade point average is below 2.0 you will be released from the program.

15. Will I be able to attend graduation ceremonies?

YES. As a student of ASTEC Charter High School, you will be able to attend the graduation ceremony and graduate with the traditional ASTEC students. Your diploma and your high school transcript will read just as the traditional student diploma does. It will simply state that you are a graduate of ASTEC Charter High School.

16. As a virtual school student may I order a class ring?

YES. You will be sent order information at the same time as the traditional students. However, you are not obligated to order one.

17. What about other things like graduation announcements, and caps and gowns?

As a student of ASTEC Charter High School you will be sent notification when it is time to order caps & gowns and your graduation announcements. These are at your own expense. Students who choose to participate in graduation exercises must order a cap and gown.

18. If I am an honor student, will I be recognized at graduation?

YES. Again, you are an ASTEC student.

19. What about Prom?

You will receive a Prom invitation if you are a Junior or a Senior. If you plan to attend, you must RSVP by the appropriate time. If you would like to bring a date other than another ASTEC student you will need to have the appropriate form completed and returned prior to the Prom date. There will be a charge for attending the Prom for both you and your date. The date, time, place, and cost but will be on your invitation.

20. What other activities do I need to know about?

As an ASTEC student you are allowed to attend any and all activities that the traditional students attend.

21. How do I find out about what is happening at ASTEC?

There is a link to Teacher Web on the virtual school site of ASTEC Charter High School. There will be a link on the site to your ASTEC Advisor/Counselor, Linda Marshall.

The site will be updated regularly with special notifications, including scholarship information.

22. Whom do I call if I have questions?

For questions regarding the following:

1. Program Information
2. OHLAP
3. College Scholarships
4. ACT Test
5. EOI's (End-of-Instruction test)
6. Graduation Plan and transcript checks
7. Program Information or intent to enroll, ask for admissions
8. Class schedule or Course selection, ask for Counselors

ASTEC Charter Virtual Program Counselor:

Linda Marshall
Phone – (405) 947-6274 ext. 303
E-mail – linda.marshall@astec-inc.org

For questions regarding the following:

1. Technical Questions, ask for support
2. To talk to a teacher, once enrolled, ask for Education or Teacher

Advanced Academics:

Phone- (1-866-235-3276)

23. May I attend ASTEC Charter High School Virtual Program if I have an IEP and have been a student in a Special Education program?

As long as space is available, any student who meets the qualification to attend ASTEC Schools may do so. Special Education students must submit an IEP that is currently in compliance. Each student will be assessed on a case-by-case basis upon review of the IEP. ASTEC will make a recommendation for the best placement of the student. That placement could be the virtual program or ASTEC's traditional school.